

POSTER SESSION INSTRUCTIONS

Your paper will be presented in a Poster Session at the 2007 ANS Topical Meeting on Decommissioning, Decontamination and Reutilization Meeting, September 16-19, 2007, Chattanooga, Tennessee. During this session all papers will be discussed simultaneously. Your display must be attended at all times during the session by you or a co-author. Please leave posters up throughout the meeting for the meeting attendees to view.

POSTER SESSION SET-UP TIMES

\$ Monday, September 17, 2007 from 9:00–10:30 a.m.

Please review these guidelines carefully and prepare your poster presentation and materials to take maximum advantage of presenting in a poster session. In particular, please note that poster sessions differ in these important ways from traditional sessions:

\$ Visual materials must be limited to those that can be displayed on a 4' x 8' poster board and read at a distance of a few feet.

\$ Papers should be discussed, rather than simply read.

\$ Poster displays frequently require more planning and preparation and can include more complex figures.

THE CONFERENCE WILL FURNISH THE FOLLOWING:

\$ One 4' x 8' poster board and 2 chairs

\$ Supplies: marking pens, thumb tacks, scissors, heavy paper stock

\$ Ice water and glasses in the room

SPEAKERS MUST FURNISH THE FOLLOWING:

\$ Identification sign - title of paper and speakers' name (this is very important)

\$ Diagrams, charts, figures, photos, drawings - These should be sized and lettered so they are legible and readable at a distance of a few feet. They should also be simple, colorful, well-labeled, and neatly done.

\$ Handouts - It is strongly recommended that speakers provide handouts, including the text of the paper. It is recommended that the speaker not rely on posting the entire paper as this will make it difficult for an entire group to read the material. Make sure to bring the number of handouts you will need as copying equipment is only available through the hotel's Business Center and at a considerable cost.

\$ Any audio/visual equipment must be ordered through the American Nuclear Society, Meetings Department at 708/579-8287. Individual presenters will be responsible for all charges incurred at the time that the equipment is ordered.

SET-UP INSTRUCTIONS

\$ Mount your display material on the poster board in an attractive, logical way, using push pins.

\$ Material that is not pertinent to the subject of your paper should not be exhibited.

PRESENTATION

\$ Your presentation must be attended throughout the entire session by the primary author or co-author.

\$ Materials must remain posted for the duration of the session.

\$ Remember that this is an informal discussion and information exchange. The discussion may begin with a question from an interested attendee. You may initiate a discussion by pointing out the particular figure that depicts the essential conclusions of your paper and allow questions and answers to flow from that point.

TEARDOWN INSTRUCTIONS

\$ Remove all of your materials from the poster board immediately after the end of the presentation period. *ANS will not be responsible for materials left in the room after the presentation period.*